


## **“INSTRUCTION FOR ONLINE RELATED EXAMINATION”**

1. Candidates should login into their respective computers only after being instructed by the invigilator.
2. Students are not allowed to use any button like “Esc”, “F11” or “F12” in between exam, if you try to exit the full screen mode then it automatically submits your test.
3. Paper 1 starts at 12:00 noon till 12:50 pm. There would be a 10 minutes break till 1:00 pm and students should remain seated in their seats during the break. There after Paper 2 starts at 1:00 PM till 1:50 pm.
4. Candidate would be required to login again with his/her credentials to start the Paper 2.
5. Clicking on the question number from the Number Pad will navigate to the corresponding question.
6. The timer above the Number Pad will display the time remaining for the test and when the timer reaches zero, the test will be submitted automatically.
7. Following option are available on the right hand side of the question number pad.
  - Current
  - Answered
  - Unanswered
  - Marked For Review
8. After marking the answer, you can switch back to any question. To submit the test finally, click on Finish Test/Submit Test.
9. In case you want to clear/change your response please use the red button (  ), then choose your answer.
10. Only click the “Submit” button once you are sure that you completed your test and want to submit. in case any student submits the test in between (before completion) the test gets submitted finally.

