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MAULANA AZAD INSTITUTE OF DENTAL SCIENCES
(AN AUTONOMOUS ORGANISATION OF GOVT. OF NCT OF DELHI)
MAMC COMPLEX, NEW DELHI- 110002.
PURCHASE BRANCH

Notice Inviting Tender for purchase of one Apple Desktop.

Tender Document can also be downloaded from www.maids.ac.in

Sealed Tenders are invited for Procurement of One Apple Desktop Computer required in MAIDS from **Authorized Distributors / Resellers only**. Detailed Programme alongwith Terms & Conditions is as under: -

- | | | | |
|----|----------------------------------|---|---|
| 1) | Date of release of Tender | : | 7th March 2013 |
| 2) | Submission of the Tenders | : | Upto 1.30 P.M. on 18 th March 2013 |
| 3) | Opening of Pre-Qulification Bids | : | At 2.00 P.M. on 18 th March 2013. |
| 4) | Date of opening of Price Bids | : | At 02:00 PM on 18 th March 2013 |

A. Pre-Qualification Bid:-

Essential documents to be submitted in Physical form are:-

- a) Attested photocopy of PAN Card of the Firm/Individual participating in Tender.
- b) Authorised Distributors/Reseller Certificate from the Manufacture.
- c) Copy of VAT Registration / Services Tax Registration with Govt. of Delhi.
- d) Payment of purchased items shall be made through ECS. To facilitate this, Tenderers are requested to indicate their Bank Details as follows:-
 - i) Name of Beneficiary :
 - ii) Name of the Bank & Branch address. :
 - iii) Account No. :
 - iv) IFSC Code. :

These entire documents in same sequence shall be placed in a sealed envelope clearly indicating "Pre - Qualification Bids Document for "Apple Computers"". In absence of any of these documents the Tender will be rejected outright.

B. Technical Specifications are given in Annexure - II no variation shall be allowed in these specifications.

C. Price Bid:-

Rate of the "Apple Desktop" shall be submitted in Prescribed Format only in Annexure-III.

Taxes to be charged shall be given in percentage only.

The Price Bids shall be placed in a sealed cover clearly indicating "Price Bids for Apple desktop". Both the envelopes i.e. Pre-qualification Bid documents Envelope and Price Bids Envelope shall be placed in a sealed cover indicating "Quotations for Apple desktop". This sealed Envelope containing Pre-Qualification Bid Documents and Price Bids Envelop shall be submitted upto last date & time in Room No. 08, Ground Floor of MAIDS Building.

General Terms & Conditions:-

1. The Quotations shall be filled only in prescribed format given in the Tender document.
2. The supplies of the "**Apple desktop**" will be for Maulana Azad Institute of Dental Sciences, MAMC Complex, Bahadur Shah Zafar Marg, New Delhi-110002. The rates should be quoted for F.O.R. destination (Without Taxes).
3. The validity of the quotation will be upto 30th April 2014. The Tenderer is bound to supply the store during the validity of quotation at the approved rates.
4. The Supply period of Ordered Computers shall be 07 days from the date of issue of supply Order.
5. The Computers shall be strictly as per specifications detailed in Annexure – II. No variation shall be allowed.
6. If it is found that supply of Computers are not as per our specifications, supply shall be rejected and order shall be cancelled and placed with L-2.
7. **Payment shall be made on receipt of Computers. No payment shall be made for Part Supply.**
8. The Tenderer should quote alongwith the Tender, his Permanent Account Number of Income Tax Department and VAT Registration No. in bold letter, on the body of first page of their Quotation as well as Mobile Number and e-mail address.
9. **Prices are to be quoted only in Indian Rupees.**
10. The decision of Price Evaluation Committee constituted by the Institute regarding approval of rates will be final and binding.
11. **The Tenderer will quote firm rates. No variation shall be allowed during the validity of rates.**
12. The quoted rates of items shall be same or lower as being supplied to other Departments / Institution / Organization / Hospitals. If it is found that these items are being supplied elsewhere on lower rates, difference shall be deducted from the bills and other necessary action as deemed fit shall also be taken against the Tenderer.

13. After the opening of Tenders there will be no correspondence between the firm and Institute till the tenders are finalized.
14. The rates quoted should be certified as the lowest quoted for any Organization, in Delhi. If the price of any item is reduced due to any reasons during the validity of tender, the Tenderer will intimate the Maulana Azad Institute of Dental Sciences of reduced rates immediately and will charge reduced rates instead of rates quoted / agreed.
15. THE DIRECTOR-PRINCIPAL. MAULANA AZAD INSTITUTE OF DENTAL SCIENCES, NEW DELHI HAS THE FULL AND EXCLUSIVE RIGHT TO ACCEPT OR REJECT ANY OR ALL THE TENDERS AND ALSO TO CANCEL THE SUPPLY ORDER AT ANY TIME WITHOUT ASSIGNING ANY REASON.

Annexure-I

Information shall be provided by the Tenderers alongwith the Tenders as follows:-

- Name of the Proprietor / Authorized Signatory :
- Name of the Participating Firm / Company :
- Postal Address :
- Email address :
- Telephone nos. :
- FAX no. :
- Mobile no of Authorized Signatory :
- PAN number of the Firm / authorized signatory :
- VAT Registration Number/Service Tax Registration Number :
- Bank Account details for ECS payment
 - a) Beneficiary Name :
 - b) Bank name & Branch Address :
 - c) Account number :
 - d) IFSC :

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Technical Specifications for Apple Desktop

Sl. No.	Items name and Specification	
1	Apple Desktop <ul style="list-style-type: none">➤ iMac➤ 2.7 GHz Quad-Core Intel Core i5➤ 8 GB 1333 MHz DDR3 SDRAM (4x4GB)➤ 21.5-inch wide screen LCD➤ 1TB Serial ATA Drive➤ AMD Radeon HD 6750M 512MB GDDR5➤ Apple Magic Mouse➤ Apple Wireless Keyboard (English) + User's Guide	

Name: - _____

Address:- _____

Mobile No:- _____

E-Mail:- _____

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Price Bid for Apple Desktop

Sl. No.	Items name and Specification	Price in Rs. (without Taxes)	Tax in Percentage %
1	Apple Desktop <ul style="list-style-type: none">➤ iMac➤ 2.7 GHz Quad-Core Intel Core i5➤ 8 GB 1333 MHz DDR3 SDRAM (4x4GB)➤ 21.5-inch wide screen LCD➤ 1TB Serial ATA Drive➤ AMD Radeon HD 6750M 512MB GDDR5➤ Apple Magic Mouse➤ Apple Wireless Keyboard (English) + User's Guide		

Name: - _____
Address:- _____
Mobile No:- _____
E-Mail:- _____