

राष्ट्रीय राजधानी क्षेत्र दिल्ली
कार्यालय निदेशक प्रधानाचार्य : मौलाना आजाद दंत विज्ञान संस्थान
OFFICE OF THE DIRECTOR – PRINCIPAL: (M.A.I.D.S.)
ROOM NO. 116, 1ST FLOOR, B.S. ZAFAR MARG : NEW DELHI - 110002
(ADMINISTRATION BRANCH)

TENDER FOR HIRING OF VEHICLE

1. Tender Opening Date - 17th May, 2014
2. Closing date of Tender - 9th June, 2014 till 4:00 PM

Bids are invited for hiring one mid segment vehicle alongwith Driver like Wagon-R, Santro, Indicia etc. By Maulana Azad Institute of Dental Sciences. The vehicle should have been registered with Delhi Transport Authority with DLY number and its make should not be older than 2008. The bids shall be submitted to the Registrar, MAIDS, Room No. 112, Ist Floor of Maulana Azad Institute of Dental Sciences. The terms and conditions as mentioned below must be fulfilled and the rates be quoted in the following proforma:

1. Type of Vehicle
2. Model
3. Whether Registered with DLY number

The rates should be quoted for 2000 kms with 200 hours per month.

The rates quoted shall be valid for one year, which may be extended beyond one year, when agreed upon by both parties.

Other terms and conditions of the contract are as under:

1. The vehicle should be in perfect running condition and also shall have decent upholstery, during operation with MAIDS.
2. The contractor is required to keep proper sign board "ON DUTY- Maulana Azad Institute of Dental Sciences" when operating against "MAIDS" job order.
3. The contractor will be responsible for any challans, accident if any during the duty hours in contractual period.

4. The contractor has to provide driver & fuel, when the vehicle is engaged by MAIDS and the vehicle should have permit comprehensive insurance with passengers to ply with the Union Territory of Delhi and satellite towns of Faridabad, Gurgaon, Noida, Ghaziabad, Greater Noida and other are of NCR. The driver along with vehicle will have to report at place within the jurisdiction of operation of MAIDS.
5. Vehicle (Model not before January, 2008) EURO-II (or as applicable) registered in Delhi will be acceptable. Taking time to time pollution certificate will be contractor's responsibility.
6. Taxes outside NCR of Delhi shall be born by MAIDS.
7. The driver of the vehicle should be in proper uniform and polite to the commuters and have valid driving license in his name. He shall have to wear caps, shoes and badges of their respective names.
8. The contractors have to undertake the police verification for character antecedents of the drivers in perform and ensure that drivers adhere to the security instruction issued from MAIDS form time to time.
9. The drivers should be conversant with routes in NCR of Delhi. In case the vehicle is being hired on monthly basis including Sundays, holidays, the contractor will assign the driver and vehicle to the user and the same remain attached to the user, unless change is requested by the user. No frequent change to vehicle and driver will be allowed.
10. All expenses are to be borne by the contractor in case of breakdown of the vehicle supplied by them.
11. The contractor must have a telephone/mobile in operation connection during the contract period where requisition of vehicle can be conveyed round the clock.
12. Contractor has to sign an agreement on non judicial stamp paper of Rs. 100/- before plying the vehicle.
13. Payment shall be on monthly basis and within 30 days of submission of bill on monthly basis for preceding month.
14. In case the vehicle is not provided on any day, recovery equivalent to one day charges for not providing vehicle shall be affected.


Registrar