

CENTRAL PROCUREMENT AGENCY

TENDER ENQUIRY DOCUMENT

FOR PROCUREMENT OF LAB CONSUMABLES

BY

CENTRAL PROCUREMENT AGENCY

UNDER

DIRECTORATE OF HEALTH SERVICES

GOVT OF NCT OF DELHI

TENDER NO. 16_39

Tender for procurement of Lab Consumables for BSA Hospital

Central Procurement Agency:

Directorate of Health Services
Central Procurement Agency
Upper Ground&1st Floor,
S-1, School Block Shakarpur, Delhi -92
Fax: 91-11-22483726, Email: cpa.dhs@gmail.com

CENTRAL PROCUREMENT AGENCY

Directorate of Health Services, GNCTD
Upper Ground&1st Floor,
S-1, School Block Shakarpur, Delhi -92

Central Procurement Agency is the nodal agency for procurement of all items required by health facilities under GNCTD.

CPA invites bids from interested bidders at e-procurement site of Govt. of NCT of Delhi (<https://govtprocurement.delhi.gov.in>) for procurement of items given in annexure-L.

The details of terms and condition of this bid invitation are as under:

Bidder's eligibility:

Firms intending to participate in the tender (hereafter called bidders) should first ensure that they fulfil all the eligibility criteria given as under:

2.1 Should be a licensed Indian manufacturer / importer or their authorized distributor, ready to supply the tendered quantity, if awarded.

(i) Indian manufacturers should have license from Director of Industries, Min of commerce or NSIC. Such bidders should be registered with central excise department which shall be applicable to all manufacturers except those having their manufacturing plant in notified SEZ.

(ii) Import License in case of importers.

To be an authorised distributor of a manufacturer/importer, it should have an authorisation letter from the manufacturer/importer.

A manufacturer can submit his bid directly and supply through a local distributor (registered with DVAT) also.

2.2 Should have marketing experience of last two years in pharmaceutical / lab items.

2.3 Should have valid Drugs license for items quoted, if applicable.

2.4 Should not be currently blacklisted, debarred or deregistered for forgery, misrepresentation or supplying "Not of Standard Quality" product(s) for which the bid is being submitted, by any govt. /autonomous body/ institution, hospital in India. This shall be applicable to manufacturer/importer and distributor together irrespective of bidder status.

2.5 Be ready to supply item(s) as per the specification given in the tender document, and not their substitute.

2.6 Should submit required EMD in prescribed form unless exempted by any Govt. order.

2.7 Should be willing to supply goods with sale invoice issued in Delhi. The bidder or its local supplier shall need to be registered subsequent to signing of agreement, with the Delhi VAT Department, if not yet registered, and submit a valid TAX Identification Number issued by Delhi VAT with the invoices at the time of supply. Payment for the goods supplied shall be made to the bidder or its authorised distributor supplying the goods.

**3.
Documents
Comprising
the Bid**

3.1. EMD of Rs.50,000/- in form of FDR or Bank Guarantee favouring Director Health Services, GNCTD, from any Indian Commercial bank and valid for 6 months from tender publication date, shall be sent to the address of Tender Inviting Authority by speed post, before the due date and time mentioned above. Tender Inviting Authority (TIA) will not be responsible in any way for postal delay. A bidder may choose to submit this physically in an envelope containing the EMD duly superscripted with the tender no., bidder details, in the tender box specially kept for this purpose in the office of TIA at UpperGround&1st Floor, S-1, School Block Shakarpur, Delhi -92 , GNCTD on the day of the opening of the tender, before the **date and time of opening of bids**.

3.2 The Bidder should submit (upload) the following documents via e-tender as part of technical bid. **Original documents may be required to be produced when demanded**).

3.2.1 Earnest Money Deposit, from manufacturer/importer/authorised distributor. Scanned copy shall be uploaded, original to be deposited, as detailed above. (to be named **EMD**)

3.2.2 Registration certificate: with Registrar of Company under Company Act / proprietorship certificate / partnership deed along with details as Annexure M, in r/o manufacturer/importer (to be named **REG**)

3.2.3 Deleted.

3.2.4 The instruments such as power of attorney, resolution of board etc., authorizing an officer of the Bidder **and verifying his signature, duly signed by the Authorized signatory of the Company/Firm** along with any govt issued photo-identity document of the authorised signatory like, passport, driving license, Aadhar card etc. Only such authorized officer of the Bidder should sign the tender documents and **digitally sign the tender document at the time of uploading. If others digital signature has been used it should be duly authorised. Any bid uploaded by an unauthorised digital signature is liable to be rejected.** (to be named **AUT**)

3.2.5 Marketing certificate of last two years . Supply order pertaining to two years to be enclosed, one for each year to any Govt. hospital in Delhi.

3.2.6 Valid drug license, if applicable

3.2.7 **Existing** VAT/ Sales tax registration certificate of manufacturer/importer/authorised distributor (to be named **VAT**)

3.2.8 Undertaking (as in the proforma given in **Annexure-U**), to be submitted by Bidder (to be named **UND**)

3.2.9 deleted

3.2.10 deleted

3.2.11 Deleted

3.2.12 deleted.

3.2.13 Bidders should submit samples of the item quoted for technical evaluation to CPA,

Shakarpur, New Delhi-92 on or before the last date and time of submission of the bid.

One samples along with product catalogue should be packed and sealed **separately** with a tag containing name of the bidder, tender enquiry no., item code no. and submitted to CPA. The details may be written on the item packing with indelible ink., brochure should accompany the samples. CPA shall issue a receipt of the submission of the samples.

Sample to be submitted only for items costing upto Rs. 5000/- each. For items costing more the bidder shall have to provide demonstration of item quoted at specified time, date and place.

If a bidder does not find a slot for uploading a document at e-procurement site, it can submit it in any other slot along with other documents.

It is the duty of distributor, if the bid is submitted by an authorised distributor, to verify that the manufacturer he represents qualifies the bidders eligibility criteria in respect of non conviction, blacklisting and criminal liability criteria. If at any time during evaluation or running of contract, it is detected that the manufacturer itself does not qualify or did not qualify at the time of bidding, the bid shall not be considered or if had been considered, then the contract of that item(s) terminated immediately and it shall be considered a concealment of fact on the part of the bidder with penalty of forfeiture of EMD or performance security of that item(s).

3.7. PRICE BID

3.7.1. The Bidder shall fill in the BOQ (xls or pdf) given at the e-procurement site as per the

Annexure-R for the items quoted.

3.7.2 The rate quoted in BOQ (**Annexure-R**) should be for a unit and for the given specification. The Bidder is not permitted to change/alter specification or unit size in the BOQ.

Tender submission:

Bids have to be submitted at the e-procurement site given above and no document is required to be submitted in physical form except EMD which shall have to be submitted on or before the date and time of submission of the bid.

Bid Evaluation:-

7. Submission and OPENING OF TECHNICAL & FINANCIAL BID

Opening of Bids

7.1 Only authorized official are entitled to be present at the time of opening of Technical Bid of the tender submitted by them. No other persons will be permitted.

- 8. Bid Opening** **8.1 Date, Time and Place of opening of price bid: This shall be system generated automatically at e-procurement site for technically qualified bidders. The bidders can view automatically from the site anywhere in the world with comparison chart.**
- 9. Right to Accept Any Bid, and to Reject Any or All Bids** 9.1 TIA reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

Terms of Supply & Payments:

Items may have to be supplied to CPA, DHS or any other ordering authority and as per the specification given in this bid document. The quantity asked in the tender document may increase as per actual consumption.

The Security deposit shall stand forfeited in case of breach of any of the conditions mentioned herein and if the supply is found unsatisfactory.

If delivery is not made in time and the competent authority is required to make purchase from outside at higher rates, the loss sustained will be deducted from the Performance Security of the Tenderer.

Irrespective of the fact as to whether or not the Competent authority makes purchases from outside, the Competent authority may impose penalty upto 2 % per week of total cost of delayed articles, if the delay is due to wilful lapses or negligence on the part of tenderer, and if it causes financial loss or inconvenience to the Competent authority.

Penalty

EMD shall be forfeited if a bidder withdraws from the bid or fails to supply the ordered item within the delivery period.

Price Bid:

It shall be submitted on line, in the BOQ provided at e-procurement site. Rate quoted shall be inclusive of vat, octroi, packing, cartage, delivery etc.

CPA shall not pay any amount over and above the quoted rate, the quoted price which shall not be more than MRP of that item.

Format of BG for EMD:

BANK GUARANTEE FORMAT FOR FURNISHING EMD

Whereas
(hereinafter called the "tenderer") has submitted their offer
dated..... for the supply of
.....
(hereinafter called the "tender") against the purchaser's tender
enquiry No. KNOW ALL MEN by these presents that WE
..... of having our
registered office at are bound unto
..... (hereinafter called the "Purchaser) in the sum of
..... for which payment will and
truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these
presents. Sealed with the Common Seal of the said Bank this..... day of20.....

THE CONDITIONS OF THIS OBLIGATION ARE:

- (1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
 - a) If the tenderer fails to furnish the Performance Security for the due performance of the contract.
 - b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)

.....
.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of the Branch

On Rs100 Stamp Paper

UNDERTAKING

I S/o resident of
.....do solemnly affirm:-

That I am the Director/proprietor / partner/authorized signatory (tick the appropriate one) of
M/s.situated at

That my/our firm/company/corporation has participated in tender no. _____ of
CPA, Directorate of Health Services, NCT of Delhi, Shakarpur, Delhi -110092 and I am
executing this Undertaking for myself and on behalf of my/our firm/company/corporation.

That our firm / company / corporation or its Directors / Proprietor / Partner / authorized
signatories including the authorised distributor through which supply shall be made to CPA,
has not been convicted / or a criminal case filed against us or pending in any court of India
by any department of the government under Prevention of Corruption Act or for cheating /
defrauding government / embezzlement of government fund or for any criminal conspiracy in
the said matters.

That our firm/company/corporation/authorised distributor through which supply shall be
made to CPA is not be currently under conviction for manufacturing/supplying sub-standard
drugs or on any other grounds under Drugs & Cosmetics Act or rules framed there under

That I have read the terms and conditions of the tender and I agree to abide by these terms
and conditions and other guidelines issued in this regard. I fulfil the prescribed bidder
eligibility criteria and have submitted bid for item(s) as specified in the tender document and
have not quoted for a substitute item.

That the information given by me in this tender form is true and correct to the best of my
knowledge and belief and the rates quoted are not higher than the rates quoted to other
Govt. / Semi Govt. / Autonomous / Public Sector Hospitals / Institutions / Organisations
situated in Delhi in the same financial year.

That I have already submitted the bid online through e-procurement platform and the price
quoted by me is not more than that notified by any govt notification for that particular item(s).

That my authorized distributor supplying to CPA or I have not been deregistered or black listed by any govt. /autonomous institution, hospital or body in India for an item which is being quoted here by me in this tender or for participating in bid altogether.

Our firm / company / corporation details are:

- a) Nature of firm (Public Ltd, Pvt Ltd, Proprietary, Partnership etc):
- b) Authority with which it is registered :
- c) Registered Address:

d) Address of correspondence:

- e) Phone: Landline: Mobile
- f) Fax:
- g) **email ***:

Date:

Signature

Office seal

Name

Designation

Signature

Name of Proprietor / Partner/Authorized Signatory of bidder

With firm's rubber stamp

Verification

I pledge and solemnly affirm that the information submitted above is true to the best of my knowledge and belief.

Place

Date

Annexure-R

Items with specification:

S. No.	Item Description	Pack size	Description	Unit	Approx. Qty. Req. as per pack size	Total Price in Rs. per Unit (Inclusive of all taxes)
1	Urea R1 (6 X 66) R2 (6 X 43ml)	R1 (6X66) R2 (6X43)ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	24	
2	Cretinine R1 (6 X 66) R2 (6 X 16)ml	R1 (6X66) R2 (6X16)ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	18	
3	Glucose (12 X 66ml)	(12X66)ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	12	
4	Total Bilirubin R1 (6 X 62) R2 (6 X 29) ml	R1 (6X62) R2 (6X29 ml)	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	24	
5	Conjugated Bilirubin (Direct Bilirubin)	R1 (6X66) R2 (4X16 ml)	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	18	
6	Total protein R1 (6 X 66) R2 (6 X 29) ml	R1 (6 X 66) R2 (6 X 29) ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	24	
7	Albumin R1 (6 X 64) R2 (6 X 16) ml	R1 (6 X 64) R2 (6 X 16) ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	18	

8	Aspartate Transaminase R1 (4 X 66) R1a (4 X 66) R2 (4 X 16) (AST)	R1(4X66) R1a(4X66) R2(4X16)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	36	
9	Alanine Transaminase R1 (4 X 66) R1a (4 X 66) R2 (4 X 16) (ALT)	R1(4X66) R1a(4X66) R2(4X16)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	36	
10	Alkaline Phosphatase R1 (6 X 66) R2 (6 X 16) ml (ALP)	R1 (6 X 66) R2 (6 X 16) ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	24	
11	Triglycerides (12 X 65 ml)	(12X65)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	3	
12	Cholesterol (12 X 65ml)	(12X65)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	3	
13	HDL- Cholesterol R1 (6 X 54) R2 (6 X 20)ml	R1 (6X60) R2 (6X20)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	6	
14	Uric Acid R1 (6 X 66) R2 (6 X 16)ml	R1 (6 X 66) R2 (6 X 16) ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	
15	Calcium R1 (6 X 63) R2 (6 X 29)ml	R1 (6X63) R2 (6X29)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	

16	Inorganic phosphorus R1 (6 X 63) R2 (6 X 31)ml	R1 (6 X 63) R2 (6 X 31)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	
17	Calibrator for KFT & LFT (Cfas) (12 X 3ml)	12X3 ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	
18	Control for KFT & LFT normal (20 X 5ml) (Precinorm U)	20X5 ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	1	
19	Control for KFT & LFT path (20 X 5ml) (Precipath U)	20X5 ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	1	
20	Calibrator for Lipid (3 X 1ml)	3X1 ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	
21	Control for lipid (precinorm L) (4 X 3ml)	4X3 ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	
22	Hitergent solution (12 X 59 ml)	(12X59)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	
23	ISE High Control (10 X 3ml)	(10X3)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	

24	ISE low control (10 X 3ml)	(10X3)ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	4	
25	ISE refrence electrolyte (500ml)	500 ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	12	
26	ISE diluent Gentamycin (2 X2ltr.)	(2X2 litre)	consumables for fully automatic biochemistry analyzer modular P- 800	Per Litre	4	
27	ISE internal Std. Gentamycin (2 X 2ltr.)	2X1800 ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	12	
28	ISE cleaning solution (5 X 100ml)	5X100 ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	1	
29	NaOH-D / Basic wash Sol. (cell wash solution) (2 X 1800ml)	2X1800 ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	24	
30	NaOH-D / Basic wash (Loesung Sol.) (12 X 59ml)	12X59 ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	6	
31	SMS / Acid wash loesungfuer solution (12 X 66ml)	12X66 ml	consumables for fully automatic biochemistry analyzer modular P- 800	Per ml	1	

32	Acid wash solution (2 X 2ltr.)	2X1800 ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	
33	Hb A1 C kit	R1 (4X17) R2 (4 X 4) ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	36	
34	Calibrator for Hb A1 C	c fas HbA1C (3X2)ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	
35	Control for HbA1 C	2X4X1 ml	consumables for fully automatic biochemistry analyzer modular P-800	Per ml	4	
36	Maintenance kit modular P-ISE	Per kit	consumables for fully automatic biochemistry analyzer modular P-800	per test	1	
37	Maintenance kit for Roche P-800 Modular	Per kit	consumables for fully automatic biochemistry analyzer modular P-800	per test	1	
38	Cartridge Sodium	per piece	consumables for fully automatic biochemistry analyzer modular P-800	per test	1	
39	Cartridge Potassium	per piece	consumables for fully automatic biochemistry analyzer modular P-800	per test	1	

40	Cartridge chloride	per piece	consumables for fully automatic biochemistry analyzer modular P-800	per test	1	
41	Cartridge reference electrode	per piece	consumables for fully automatic biochemistry analyzer modular P-800	per test	1	
42	Halogen lamp	Per Piece	consumables for fully automatic biochemistry analyzer modular P-800	each	9	
43	Reaction cells (32pcs.)	32 pieces	consumables for fully automatic biochemistry analyzer modular P-800	each	1	
44	Sample cups for consumables for fully automatic biochemistry analyzer modular P-800	per piece	consumables for fully automatic biochemistry analyzer modular P-800	each	3000	
45	Disposable blades for Rotary Microtome (Low Profile)	pack of 50	consumables for Rotary Microtome	each	30	

Note:

- 1) Individual price for all the items in the tender must be quoted, failing which the tender is liable to be rejected.
- 2) Comparison/ranking of price bids shall be based on the L1 price.
- 3) Bidder will have to submit a performance security against warranty for 10% amount of supply order valid for a period of 38 months.

**Signature and Seal of
The Authorized Signatory of
Bidder**